HEARINGS COMMITTEE CHARTER
DEERLAKE VILLAGE COMMUNITY ASSOCIATION (DVCA)

PURPOSE.

To conduct a hearing when requested to do so by a DVCA Lot Owner who has received a Notice of Violation from the DVCA Board of Directors. The hearing reviews the Board's decision, judging whether: 1) the Lot Owner violated those Covenants, Bylaws, and/or Rules and Regulations listed in the Notice of Violation; and 2) the DVCA Board acted in accordance with all DVCA Governance Documents in levying the penalty(s) or other remedies listed in the Notice. The Hearings Committee also has the option of recommending that the penalty(s) and other remedies levied by the Board be revised. The DVCA Board, however, has final say over the penalties and other remedies imposed.

All hearings will follow the guidelines listed in the DVCA Judicial Process.

GOALS.

To provide all DVCA Lot Owners with the opportunity for a review of DVCA Board decisions which have resulted in penalties or other types of sanctions against the DVCA Lot Owner for purported violation(s) of the DVCA Governance Documents.

MEMBERSHIP.

The Hearings Committee will consist of five regular members selected by the DVCA Board, with the Board appointing one regular member to serve as Chair. The members will belong to the DVCA and, if possible, will be selected from the various sections of the DVCA Community. DVCA Board members are not eligible to serve on the Hearings Committee.

RESPONSIBILITIES.

- Hold a hearing when requested to do so by a DVCA Lot Owner who has received a Notice of Violation from the Board (the request must be made within 15 days of receiving the Notice). The Committee will follow the procedures and associated timelines described in the DVCA Judicial Process when scheduling and holding the hearing, as well as communicating the hearing decision.
- Maintain a file that includes all requests submitted to the Hearings Committee, hearing notes, audio recordings of hearings, and decision letters.

MEETINGS.

The Hearings Committee will meet for a hearing when requested to do so by a DVCA Lot Owner who has received a Notice of Violation (provided the request is made within 15 days of receipt of the Notice). At least three members must be present for a hearing. The Chair of the Hearings Committee may request a meeting of members to discuss Committee business as necessary.

ANNUAL BUDGET.

If deemed necessary by Committee members, an annual budget request will be submitted to the Finance Committee as required.

REVIEW OF CHARTER.

We will review this charter not later than June 30th of the calendar year. Ensure it is compared to any governing documents, ByLaws, policies, North Carolina Law, and rules. Once reviewed and edited, the Chair will submit to the Hearings Committee Board Liaison for approval by the DVCA Board.

APPROVAL.

The Hearings Committee Charter was approved by the DVCA Board of Directors on the 12th day of March 2026.