

DEERLAKE VILLAGE COMMUNITY ASSOCIATION
WEBSITE POLICY
deerlakevillage.org

The DVCA website was created by Karen Cole and is maintained by Kris Fulmer. Substantive changes in philosophy, format or content of the website must be approved by the Board. However, the web goddess has the authority to change “day to day” content. The purpose of the website is to provide information about Deerlake, the governance and activities thereof, to residents, prospective buyers, local real estate agents, and others interested in our community. It is our intent to keep the information accurate and make Deerlake management transparent as possible. However, DVCA does not assume liability for accuracy of all information on the website or on provided links.

The DVCA website, deerlakevillage.org, currently has space for 18 pages. A protected directory (protected by password) is set up but not currently in use.

Current Website pages:

1. *Home* – an overview of the community
2. *News* – monthly President’s Update (All actions of the Board made in work sessions are reported.) and current announcements
3. *Calendars* – schedule of current and ongoing community events
4. *Governance Documents* – Declaration of Covenants, Bylaws, Rules & Regulations, Board and Committees, and Committee Charters
5. *Annual & Quarterly Reports* – Current Budget, current Annual and Quarterly Reports and Minutes, Meeting Schedule, Annual Management Plan, Guidelines for Quarterly and Annual Reports and Documentation
6. *Contact Info* – for Board and Committee Chairs
7. *Master Landscape Plan*
8. *Emergency Plan* – for evacuation
9. *Amenities* – an overview of amenities with rules
10. *Architecture and Landscape* – documents for new construction and modifications to existing architecture and landscape
11. *DVCA Policies*
12. *Deerlake Weather Data* – links to current, monthly, and annual weather data and a weather workshop
13. *Our History*
14. *Photo Gallery* – pictures sent in by residents
15. *Map and Directions*
16. *For Sale or Free* – provides space for a resident and/or property owner to list an item or items for sale, to give away, or to find. Ads must be brief (about 20 words) and contain the resident’s name, phone number, and price.
 - This section is divided into subsections, *Real Estate* and *Treasures*.
 - *Real Estate* is just Deerlake properties and has a one-year time limit.

- Ads for rental of Deerlake properties may be placed by owners only and must include a minimum rental period of six months to comply with the Covenants.
- *Treasures* has a four-week time limit.
- Ads in both sections are dated with the date of entry.
- The DVCA does not assume liability for accuracy of information contained in the ads.

17. *Around the Community* – provides space to promote community support for residents participating in activities within the community.

- Only Deerlake residents and/or property owners may submit announcements to be included on the Deerlake website.
- Those submitting announcements must be actively involved in the events. Activities should be community-oriented and not commercial.
- Announcements must be brief (about 20-30 words) and must contain the name and phone number of the DVCA sponsor, the name of the activity, and the date.
- Announcements may run for a maximum of four weeks and will be dated with date of entry.

General guidelines:

- Only DVCA residents and/or property owners may put information on the website.
- Properties may be for sale by owner or by a real estate agency or broker. The resident/property owner's name and phone number must be listed. The real estate agent's name and phone number may be listed.
- All announcements should be emailed to the web goddess, ekrisf@citcom.net.
- Announcements should be in electronic format, preferably as a Word document, in Times New Roman, 12-point font.
- Those without access to a computer may submit an announcement in writing to Kris Fulmer, 155 Cambridge Dr., Brevard, NC 28712.
- Due to space limitations, residents may be restricted in the number of announcements submitted each month.
- The web goddess has the right to refuse to publish any announcement not following the guidelines.
- The DVCA does not assume liability for accuracy of information contained in the announcements.

18. *Local Information* - links to local websites

This Website Policy was approved by the DVCA Board of Directors on the 21st of July 2009.