

SUNSHINE / GOOD NEIGHBOR COMMITTEE CHARTER

PURPOSE:

- To promote a feeling of community.
- To communicate to residents in need of expressions of comfort during times of ill health or bereavement that their neighbors care about them.

GOAL:

- To send a card to everyone who needs to feel the support of the community in time of need.

MEMBERSHIP:

- The Board appoints the Chair for a three year term.
- The Chair may be reappointed by the Board to serve multiple consecutive or non-consecutive terms.
- The Chair may choose to resign at any time.

RESPONSIBILITIES OF THE CHAIR:

- To send cards to members suffering illness or bereavement for immediate kin.
- To encourage community residents to advise Chair of individuals who would benefit from receiving cards.
- The Chair will provide quarterly and annual reports to the Board.

MEETINGS:

None

BUDGET:

The chair will submit any expenses to the treasurer for reimbursement from account 1100, Administrative Supplies & Postage.

This Sunshine / Good Neighbor Committee Charter was approved by the DVCA Board of Directors on the 10th of April 2014.