

**Addendum A:
Deerlake Village Community Association
Request to Modify - Landscaping / Exterior of Home / Other**

Owner: _____ Telephone: _____ Date: _____
Address: _____ Email: _____ Lot #: _____

Landscape Review Committee (LRC)
(i.e. not touching the home)

Projects requiring LRC Approval: Check all that apply

Modify landscaping of existing home

Remove trees/shrubs along common sidewalk

Disturb >1/4 acre (Erosion Control Plan required)

Install a culvert

Install a new fence (only on Meadows lots)

Install pet enclosure (only on Mountain lots)

Change grade affecting drainage

Change materials or re-configure driveway

Install free-standing flag pole

Expand/Construct Patio

Add/modify exterior lighting

Tree Work: Plant Trim Thin-out

Tree Removal - Check box in front of reason(s):

Affecting original scenic view for self or others

Dead tree Diseased/damaged/dying tree

Too close to house Other _____

Install landscape structure - Check box for type:

Stone wall Retaining wall Arbor Trellis

Railing Steps Walkway Gazebo

Other _____

Other: _____

Architectural Review Committee (ARC)
(i.e. exterior of home)

Projects requiring ARC Approval: Check all that apply

Add/modify exterior lighting attached to home

New construction *

Modify existing dwelling or accessory building*

Construct/modify deck*

Install Hot Tub or Spa

Screen or enclose porch/deck*

Add a room *

Add/Enlarge garage*

Change exterior color

Add trim

Add shutters

Erosion Control Plan (Required)

Other: _____

*Attach drawings, photos, documentation. Include measurements from property lines. For any exterior painting projects, supply color samples. Erosion Control Plan is required for projects disturbing more than 1/4 acre (10,890 sq ft) Owner is responsible for obtaining all required City and/or County permits and inspections.

- Please note: Any landscape modification project must be completed within one year of the LRC approval date. If additional time is needed, the owner may reapply for a new permit.
- Attach appropriate sketches, photos, and/or descriptions including Erosion Control Plans, where applicable.
- The *Request to Modify* must meet all requirements set forth in DVCA Covenants and Rules / Regulations as currently written. The Committee may visit your lot at your convenience to understand your request. The Committee may also visit your lot to check on progress and conformance to Rules / Regulations.
- NOTICE: Post-approval changes must be re-submitted for approval. Owner is subject to fines if deviations from approved plans are not corrected, or for work done without approval.

Dates: Estimated Start: _____ Estimated Completion: _____

I know where my property lines are and am certain this project is within those boundaries.

Signature of Owner: _____ Date: _____

Dates: Received by Committee: _____ Reviewed by Committee: _____ Visited: _____

Returned to Owner for re-design: _____ Re-design received by Committee: _____

Request Approved: _____ Request Denied: _____ Owner Notified: _____

Signature of ARC or LRC designee: _____ Date: _____