

POOL COMMITTEE CHARTER

PURPOSE:

To insure that the Community swimming pool is well-maintained and safe for the use of DVCA residents.

GOALS:

- To provide a safe, sanitary, and enjoyable pool.
- To improve the physical condition of the pool and its environs.

MEMBERSHIP:

- The committee shall consist of three or more members representing the community and a chair, all being appointed by the Board of Directors. The committee is encouraged to make recommendations to the Board for both.
- The chair and the members of the Pool Committee are appointed by the Board of Directors to serve three (3) year terms.
- No member of the Board of Directors shall serve as Chair of the committee. However, a Board member may serve as a non-voting Acting Chair until another Chair can be recruited.
- It is recommended that no more than one member of a household be a member of the committee.
- Individuals may be reappointed by the Board to serve multiple consecutive or non-consecutive terms on the committee.
- A committee member may choose to resign at any time.
- The committee may invite friends of the committee to volunteer to assist and advise the committee on special projects.

RESPONSIBILITIES:

Maintenance

- Contract each year for a pool-licensed pool operator.
- Maintain the pool cover in good repair and replace when needed.
- Oversee the pool operator.
- Arrange for pool maintenance and repair.
- Maintain the pool furniture in acceptable condition to be used by residents.
- Store the pool furniture and ladders at the end of the pool season.
- Coordinate pool activities, policies, and storage with the clubhouse committee.

Policy

- Review the pool usage policy (considering any applicable local regulations and the needs of the community) and recommend to Board any changes.
- Post the pool policy and rules in the clubhouse and in the pool area.
- Publish the pool rules and regulations in the Deerlake Diary prior to opening of the pool each year.

Supplies and Equipment

- Purchase chemicals needed for the pool season and arrange for their safe storage.
- Recommend to the Board replacement and/or repair pool furniture as needed.

MEETINGS:

- Meetings will be scheduled quarterly and on an adhoc/as needed basis.
- The committee will keep minutes and written records, and the minutes will be sent electronically to the president and liaison as well as committee members.

REPORTS:

- A quarterly report will be prepared and submitted to the Board prior to each quarterly meeting.
- An Annual Report will be prepared and submitted to the Board prior to the Annual Meeting.

BUDGET:

- Prepare an annual budget request in the format requested by the Treasurer
- Review pool-related reserves at least annually and recommend indicated changes in schedule or amounts.

This Charter adopted and approved by the DVCA Board of Directors on the 10th of April 2014.